

STUDENT HANDBOOK

A word from the Founder

Dear future students,

Education is the most valuable thing in the modern world. Education or investment in personal development is the value that provides us with joy and satisfaction in our lives.

Contemporary nursing is based on historical values of nursing practice and cannot be imagined without proper education. Harmonisation of education at world level, represents the essence for contemporary nursing development and healthcare. Today, nurses can enrol in high schools -vocational and academic studies, specialist studies, master's or doctoral studies. They can get a Phd degree and can get a subspecialty. High Medical College of Professional Studies "Milutin Milankovic" is one of the institutions that was the first to recognize the importance of nurse education, as the essence for contemporary nursing development and healthcare.

I wish a successful education to all students and success in your professional work.

You are all welcome to the High Medical College of Professional Studies "Milutin Milankovic".

Jasminka Komljenovic

Founding and Accreditation

School started in 2005 as the first private Higher Medical College. Two years later in 2007, the institution was developed in the High Medical College of Professional Studies and it was the first private educational institution which provided education for students within the area of healthcare in Serbia. The institution was accredited in regular accreditation cycles, and the latest accreditation was issued by the Commission for Accreditation and Quality Control and the Ministry of Education in 2012 (No.612-00-00176/2012-04 from 23.4.2012.).

The College has its own basic goals in line with the college strategy and the Law on high education. Basic goals which justify the college founding are: to obtain high education and lifelong learning under the same conditions; to develop, update and transfer scientific and professional knowledge; to implement professional courses with constant curriculum innovation; To support alumni with constant knowledge innovation. The institution periodically tests its own goals which should be in line with the College's financial situation.

Clear long term goals are: continuous work in obtaining and constant improvement of high education quality; the increase of courses efficiency; the improvement of school curriculum, lectures and work

conditions; continuous professional development of teaching staff; the increase of support to academic world and local and national community; the implementation of a system that will ensure high quality of teaching and total education outcome; development support to professional courses that provide skills and abilities of adjustment to the labour market; active participation of students in development process of high education; cooperation with other high schools in our country and abroad; promotion of mobility of students, teaching staff and associates; the development of lifelong learning strategy; the increase of efficiency in organisation and management of school; development of quality control methods and self-assessment; the increase of customer users; optimal resource management; renewal of teaching staff with younger members; constant improvement of employees knowledge as well as the increase of volume and type of service.

Accredited courses

In the latest accreditation cycle, The College accredited three courses. At the basic vocational studies, we have courses that last three years:

Vocational Nurse

Vocational Physiotherapist

Vocational Medical Radiologist

At the specialist studies, we have one course that lasts one year:

Intensive care specialist

Education is in accordance with the Bologna process consisting of attending lectures and practices, consultations, preparations for lectures, seminar papers, internships and final thesis.

Clinical professional practice is realised during the entire studying process. During the clinical professional practice, students are presented with the practice at certain levels of healthcare; students should keep a diary of daily professional activities and should acquire practical professional skills.

Basic Vocational Studies

Vocational Nurse

The studies last 3 years, that is 6 semesters and in total 180 ECTS. After graduation, a vocational nurse is capable of working in hospitals, healthcare institutions, clinics, spas, kindergartens, schools, nursing homes, healthcare centres, and they represent a significant role in the healthcare system.

Number	Course	Semester	Clinical professional practice	ECTS
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First Year

1. Anatomy
2. Physiology
3. Health Care 1
4. Social Medicine
5. Applied Medical Ethics
6. English Language
7. Basics of Andragogy in Health Care
8. Communication Methods and Techniques in Health Care
9. Pathology
10. Health care 2
11. Clinical Pharmacology
12. Internal Medicine
13. Health Care in Internal Medicine
14. Public Health
15. Biological Bases of Behaviour
16. Clinical Professional Practice 1

Active studying classes in total =795

Second year

1. Gynecology and Obstetrics
2. Health Care in Gynecology and Obstetrics
3. Surgery with Orthopedics
4. Health Care in Surgery with Orthopedics
5. Psychiatry
6. Health Care in Psychiatry
7. Health Care Management
8. Health Psychology
9. Infectious Diseases with Special Epidemiology
10. Health Care in Infectology
11. Neurology
12. Health Care in Neurology
13. Medical Rehabilitation
14. Health Care in Rehabilitation
15. Health Education
16. Health Legislation
17. Clinical Professional Practice 2

Active studying classes in total =720

Third Year

1. Personal Psychology with Mental Hygiene
2. Methodology and Organisation of Health Care
3. Pediatrics
4. Health Care in Pediatrics
5. Health Care in Primary Health Care Protection
6. Palliative Care
7. Child Health Care in Intensive Care
8. Health Care in Geriatrics
9. Research Methodology in Nursing
10. Health Care of Oncology Patients
11. Pain Psychology
12. Informatics and Statistics in Healthcare
13. Clinical Professional Practice 3
14. Final Paper

Active studying classes in total =600

Basic Vocational Studies

Vocational Physiotherapist

The studies last 3 years, that is 6 semesters and in total 180 ECTS. After graduation, a vocational physiotherapist is capable of working in basic and primary healthcare centres, hospitals, healthcare institutions, clinics for rehabilitation and physical medicine, spas, sport clubs, gyms, fitness centres and they represent a significant role in the healthcare system.

Number	Course	Semester	Clinical professional practice	ECTS
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First Year

1. Anatomy
2. Physiology
3. Biomechanics

4. Social Medicine
5. Applied Medical Ethics
6. English Language
7. Health Care Management
8. Basics of Andragogy in Health Care
9. Pathology
10. Kinesiology
11. Clinical Pharmacology
12. Basics of Clinical Medicine
13. Health Education
14. Health Legislation
15. Clinical Professional Practice 1

Active studying classes in total=750

Second year

1. General Kinesiotherapy
2. General Physical Therapy
3. Surgery with Orthopedics
4. Health Care in Rehabilitation
5. Medical Rehabilitation
6. Medical Rehabilitation in Pediatrics
7. Medical Rehabilitation in Geriatrics
8. Neurology
9. Clinical Physical Therapy 1
10. Clinical Kinesiotherapy 1
11. Basics of Work Therapy
12. Biological Bases of Behaviour
13. Clinical Professional Practice 2

Active studying classes in total=705

Third year

1. Personal Psychology with Mental Hygiene
2. Psychiatry
3. Prosthetic and Orthotic
4. Clinical Physical Therapy 2
5. Clinical Kinesiotherapy 2
6. Research Methodology in Rehabilitation
7. Medical Psychology with Neuropsychology
8. Kinesio-taping
9. Physiotherapy in Sport

10. Pain Psychology
11. Informatics and Statistics in Healthcare
12. Clinical Professional Practice 3
13. Final Paper

Active studying classes in total=600

Basic Vocational Studies

Vocational Medical Radiologist

The basic academic studies last 3 years, that is 6 semesters and in total 180 ECTS. After graduation, a vocational medical radiologist is capable to apply advanced theoretical and practical knowledge separately or in a team; to conduct radiography of body systems or parts of the body using contrasts or without them; to use X-ray machine, CT scan, MR and MMR; to assist in ultrasound and colour doppler diagnostics. Graduated students are capable of working in all kinds of healthcare institutions and radiology institutes.

Number	Course	Semester	Clinical professional practice	ECTS
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First Year

1. Anatomy
2. Physiology
3. Radiology Physics
4. Social Medicine
5. Basics of Radiography
6. English Language
7. History of Radiography
8. Health Care Management
9. Pathology
10. Radiation Protection
11. Internal Medicine
12. Health Legislation
13. Public Health
14. Clinical Professional Practice 1

Active studying classes in total=690

Second year

1. Classic Radiographic Techniques and X-ray Anatomy
2. Diagnostic Radiography Equipment
3. Surgery with Traumatology

4. Modern Radiotherapy Equipment
5. Health Care in Radiology
6. Basics of Radiotherapy
7. Clinical Pharmacology
8. Contemporary Diagnostic Radiology Methods
9. Basics of Nuclear Medicine
10. Anesthesiology
11. Oncology
12. Clinical Professional Practice 2

Active studying classes in total=645

Third year

1. Interventional Radiology
2. Modern Diagnostic Radiography Methods
3. Special Radiotherapy
4. Applied Medical Ethics
5. Ultrasound Diagnostic
6. Computer Tomography and Magnetic Resonance
7. Methods and Techniques of Communication in Healthcare
8. Health Psychology
9. Research Methodology in Radiography
10. Equipment and Process Control
11. Basics of Andragogy in Healthcare
12. Pain Psychology
13. Health Education
14. Informatics and statistics in Healthcare
15. Clinical Professional Practice 3
16. Final Paper

Active studying classes in total =600

Intensive care specialist

The study program for nurses – intensive care specialists, who treat patients in critical conditions within the emergency care units and wards, has a clearly defined purpose and role within the public health and addresses the increasing needs for health care of the most critical patients; also, it represents a response to the requirement for highly educated nursing staff familiar with the organisation, urgent care management in hospitals, clinics, specialised geriatric centres, social protection institutions, etc.

Number	Subject	Semester	Clinical professional practice	ECTS
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First Year

1. Urgent Conditions
2. Health Care in Emergency Conditions
3. Hospital Infections
4. Scientific Research Methodology
5. Ethic and Legal Aspect of Nursing
6. Psychological Support for Patients in Intensive Care Unit by Nurse
7. Clinical Winter Practice- after the first semester organised in intensive care unit or emergency department
8. Health Care in Intensive Care-Special part
9. Health Care in Urgent Cardiology
10. Health Care in Urgent Pulmonology
11. Health Care of Emergency Conditions in Infectiology
12. Cardiopulmonary Resuscitation Standards
13. Clinical summer practice -after the second semester organised in an intensive cardiology unit (pulmonology, infectiology...)
14. Final Specialist Thesis

PUBLISHING ACTIVITY

The High Medical College of Professional Studies "Milutin Milanković" published several textbooks that follow educational programs. These textbooks are of high quality and enable students to acquire the necessary knowledge and skills in the best way.

EDUCATIONAL INSTITUTIONS

Name of the Institution	Address
The High Medical College of Professional Studies "Milutin Milankovic"	Belgrade , Crnotravska 27
The Military Medical Academy	Belgrade, Crnotravska 17
The Institute for Orthopedic Surgery "Banjica"	Belgrade, Mihaila Avramovica 28
The Clinic for Rehabilitation "Dr Miroslav Zotovic"	Belgrade, Sokobanjska 13
The Clinical Hospital Center Zvezdara	Belgrade, Dimitrije Tucovic 161
The Institute for Mental Health	Belgrade, Milan Kasanin 3
The Retirement Home Bezanijska Kosa	Belgrade, Marija Bursac 49
The Healthcare Center "Dr Ristic"	Belgrade, Narodnih Heroja 38

The Clinic for Rehabilitation and Orthopedic Care, RUDO	Belgrade, Bulevar vojvode Putnika 7
The Institute for Geriatrics and Palliative Care	Belgrade, Kralja Milutina 52
The Home for Disabled Adults	Zemun, Autoput number 18
The General Hospital „Medigroup“	Belgrade, Milutin Milankovic 3
The Healthcare Center Bulevar	Belgrade, Bulevar kralja Aleksandra 294
The Healthcare Center Jedro	Belgrade, Jurij Gagarin 14
The Center for Palliative Care and Palliative Medicine „BELhospice“	Belgrade, Dalmatinska 72-74
The Healthcare Center Vracar	Belgrade, Bojanska 16
The Center for Rehabilitation “Fitness Medico”	Belgrade, Scerbinova 6
The Institution for children and young people, Sremcica	Belgrade, Sremcica, Mostanicka 2
The Center for Rehabilitation “Belvero”	Belgrade, Partizanski blok 318/5

The College organises visits to eminent Serbian health care institutions for practice.

INTERNATIONAL COOPERATION

The main goal of establishing international cooperation is exchange experiences, scientific-research work, student exchange, as well as others activities significant for the college and students. The High Medical College of Professional Studies "Milutin Milanković", is a signatory of the Memorandum on international cooperation with high education institutions from Slovenia, Poland, Republika Srpska, Bulgaria, Macedonia and Great Britain. The interest in student exchange is increasing and the College seeks to expand international cooperation.

The college has been a full member of the European Nursing Module Network since 2011, within which it realises the cooperation with high medical schools from the 14th European countries. As part of our extracurricular activities, we offer the opportunity for students to participate in the student exchange program under the auspices of the European Nursing Module Network. During the past years, within the framework of the European Nursing Module Network, we hosted a large number of students from abroad.

The High Medical College of Professional Studies "Milutin Milanković" is also a member of the European Union Association of high education institutions EURASHE, which places special emphasis on the professional education and engagement in applied and vocationally oriented research.

Within the program of the European Union, under the name Erasmus+, we are signatories of Inter-institutional contracts for mobility of students and teaching staff from the Polytechnic in Bjelovar from Croatia, The State University of Applied Sciences Plock from Poland and with the Medical University of Plovdiv from Bulgaria.